



# Nursery Admission Policy

Policy Updated	Planned admission for September 2023
Policy Agreed	September 2022
To be Reviewed	September 2023
Written by	Admissions Committee

## **ST MALACHY'S SCHOOL MISSION STATEMENT**

- ❖ St. Malachy's is a Catholic School where we will all do our best to do the work of Jesus.
  - ❖ We will study, pray, play and celebrate together.
  - ❖ We will care for each other and look after each other, just like a big family.
- ❖ It is important to remember that we are all good and clever in different ways.
  - ❖ We will learn important lessons that will help us when we are grown up.
  - ❖ In our school it will be fun and we will strive to make it a safe place.

# **ADMISSION POLICY 2022-23**

St.Malachy's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by Manchester Local Authority as a voluntary aided primary school. The school's governing body is the admission authority and is responsible for taking decisions on applicants for admission. The Governing Body's planned admission number is 32.

Nursery age group admission to the school will be made by the governing body in accordance with parental applications subject to the following set of admission criteria forming a priority order where there are more applications for admission than places available. Parents will be informed by April.

## **Supplementary Form**

1. Baptised Roman Catholic Looked After Children and previously Looked After Children who are Baptised Roman Catholics.
2. Baptised Roman Catholic children who have a sibling in St. Malachy's School at the time of admission and are resident in the parish of St. Malachy's. Evidence of a Catholic Baptism is required.
3. Baptised Roman Catholic children resident in the parish of St. Malachy's. Evidence of a Catholic Baptism is required.
4. Other Baptised Roman Catholic children who will have a sibling attending the school at the time of admission who are resident in another parish. Evidence of a Catholic Baptism is required.
5. Other Baptised Roman Catholic children who are resident in another parish. Catholic Baptism is required.
6. Non Catholic Looked After Children and previously Looked After Children
7. Exceptional Needs.
8. Non Catholic children who have a sibling in School at the time of admission.
9. Other children.

## NOTES FOR NURSERY AGE GROUP ADMISSIONS

- a. All applicants will be considered at the same time in the Spring term prior to admission.
- b. All applicants will be required to produce a full Birth Certificate. Children born overseas should also produce a passport.
- c. All Catholic applicants will be required to produce a Baptismal Certificate.
- d. If, in any category, there are more applications than places available, priority will be given of distance from home
- e. Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- f. Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- g. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed if a vacancy subsequently arises.
- h. The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- i. No appeals may be made against any decision for entry to the Nursery Age Group.
- j. Please note that admission to the Nursery Age Group
  - Does not guarantee a place in the Reception class
  - Does not guarantee a place for brothers and sisters in subsequent years.